

DETERMINATION AND FINDINGS  
FOR  
SINGLE AVAILABLE SOURCE CONTRACT

**Agency:** Child and Family Services Agency (CFSA)  
**Caption:** Residential Treatment  
**Providers:** Wellspring Living  
**Contract No:** DCRL-2021-C-0085

FINDINGS

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The District of Columbia (“District”), Child and Family Services Agency (“CFSA”), partner agency NCCF, is in need of highly specialized services for one youth.

The period of performance shall be from June 29, 2021 through June 28, 2022.

**3. ESTIMATED FAIR AND REASONABLE PRICE:**

The estimated fair and reasonable price is NTE \$1,500.00

**4. FACTS WHICH JUSTIFY A SOLE SOURCE EXTENSION OF CONTRACT:**

CFSA’s partner agency, NCCF, is in need of highly specialized services for one youth. The youth is a victim of extensive sexual exploitation in the DC area. As such, the services must include suitable social and mental health supports for victims and must be located geographically distant from the DC Metro Area. Criteria that the vendor must be able to achieve include: ensuring that the youth has case management services that will allow her to access health, mental health, vocational, and educational services, providing a secure housing arrangement, providing a physical and social setting that is sensitive to and accommodates the needs of trafficking survivors, and is able to team with CFSA and its partners to the extent necessary to collaboratively address any concerns that arise while the youth is in the program.

In order to identify an appropriate program, the youth’s NCCF SW team worked with CFSA’s OWB, OAG, and Courtney’s House (CFSA’s community survivor services provider). That team accessed a national network of advocates as well as staff from the US Dept of Homeland Security who are experts on child and adult sexual exploitation in order to identify residential programs that will serve this youth once she turns 18 and becomes a legal adult on June 29, 2021. The search included an internet search to ensure that no programs were left out. Once that search was completed, the team was able to identify seven programs that serve adult female victims of sexual exploitation and are

DETERMINATION AND FINDINGS  
FOR  
SINGLE AVAILABLE SOURCE CONTRACT

located outside of the DC Metro Region. Those programs included WellSpring Living (GA), Rest Stop Ministries (TN), Breaking Free Minnesota (MN), Veronica's Voice (KS), GEMS (NY), Dignity House (AZ), Thistle Farms (TN), and Out of Darkness (GA). Each of the seven programs was contacted and vetted in detail to determine whether it would be an appropriate clinical and social fit for this youth. The team unanimously determined that the only two programs that could truly meet the needs of this youth and the criteria for this contract were Thistle Farms and WellSpring Living. Thistle Farms indicated that they have a wait list of approximately six months before a bed will be available, but WellSpring Living is able to admit this youth upon her 18<sup>th</sup> birthday. Thus, WellSpring Living is the only vendor that CFSA can identify that can provide the necessary services.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Donald, Director  
Child and Family Services Agency

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, it is hereby determined that is not feasible or practical to invoke the competitive solicitation process under either §402 or

DETERMINATION AND FINDINGS  
FOR  
SINGLE AVAILABLE SOURCE CONTRACT

§403 of the District of Columbia Procurement Practices Reform Act of 2010 (DC Law 18-37); D.C. Official Code §2-354.02 or §2-354.03). Accordingly, it is further determined that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer